



2017

# WISCONSIN NURSE LEADERSHIP ACADEMY



## Enhancing Leadership Competency and Abilities for Aspiring Nurse Leaders

*The Wisconsin Organization of Nurse Executives (WONE) and Wisconsin Nurses Association (WNA) have proudly collaborated in creating the Wisconsin Nurse Leadership Academy for our nursing leaders of tomorrow. We believe this collaborative effort will build a strong foundation for nursing leadership excellence that will influence the future of health care.*

### Now accepting nominations for our 2017 Programs!

The Wisconsin Nurse Leadership Academy is designed to bring together staff nurses aspiring to be nurse leaders and new managers from diverse practice environments to participate in interactive sessions to build leadership competencies and skills. All candidates must be nominated by the Chief Nursing Officer (or designee) of their employing organization. Each WNLA program consists of 2 on-site conference days followed by 1 additional on-site conference day six weeks later. Participants must also complete assigned pre-work, conduct a personal 'project' at their workplace between class dates, and present the results of their project when returning on Day 3.

Nurse leaders from the organizations sponsoring each Academy will present the following classes:

- ◆ Self as Leader
- ◆ Principles of Communication
- ◆ Creating a Healthy Practice Environment
- ◆ Diversity and Generational Gifts
- ◆ Facilitation and Team Development
- ◆ Leading Your Team through Change
- ◆ Strategic Thinking and Performance Improvement in High Reliability Organizations
- ◆ Academy Applications to Practice
- ◆ Development of Individual Leadership Plan

### 2017 Program Dates

### Sponsor/Location Application Deadline

WNLA-1: April 20-21 and June 2	Aurora Medical Center Grafton in Grafton	March 6
WNLA-2: May 16-17 and June 30	Bellin Health in Green Bay	<del>March 20</del> May 1 (extended!)
WNLA-3: September 21-22 and November 3	Aspirus Wausau Hospital in Wausau	July 31
WNLA-4: September 28-29 and November 27	Gundersen Health System in La Crosse	August 7

Please visit the [WNLA webpage](#) for more specific information on each program and a link to the online registration. Overnight room blocks at nearby hotels, daily schedules, faculty, directions, parking, etc. will be posted on each program's webpage when available.

<http://bit.ly/wnla-17>

**CNE Credit:** 17.5 contact hours of Continuing Nursing Education credit are available to participants who attend all 3 program days, complete required pre-work, individual project, and online evaluations by the deadline. The Wisconsin Nurses Association is an approved provider of continuing nursing education by the Montana Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation. Completers will also receive a WNLA Graduation Certificate from the Wisconsin Organization of Nurse Executives.

**Registration Fee:** \$400 for all three days of conference, materials, and breakfast/lunches. The fee is reduced to \$200 if the nominating CNO/designee is a member of WONE. No payment is required at the time of application – the sponsoring organization will be invoiced after candidate acceptance into a program.

**Nomination/Application Process: *NEW online application process in 2017!***

CNOs must nominate likely nursing candidates from within their organization to apply for specific WNLA programs. Support for candidates typically includes payment of the registration fee, travel and overnight stay as appropriate, time away from work to attend all 3 class days, and mentorship support to complete an individual project at the workplace. The nominating CNO will need to provide 'Sponsor Information' to the candidate to enter on the online application (see next page for list of application questions). **The candidate is responsible for completing and submitting the online application** – emails will be sent to the candidate and nominating CNO to verify that the application was received.

We limit acceptance for a given WNLA program to one participant per facility but will consider a second candidate if the class has not filled by the application deadline. If all candidates from a facility cannot be accommodated in the desired WNLA program, the CNO will be contacted to determine which candidate(s) have priority to attend.

**Application Review:** Members of the *Wisconsin Nurse Leadership Academy* regional program planning committee from WONE will review applications and accept candidates based on:

- ♦ order in which application was received
- ♦ WONE membership of nominating CNO/designee
- ♦ limit of 1 candidate per facility (additional candidates considered if class doesn't fill by due date)
- ♦ **class size limited to 40 participants**

**Acceptance Notification:** All candidates and their nominating CNO/designee will be notified of the committee's decision via email one to two weeks after the program's application deadline date (six weeks before the program begins). Eligible candidates who cannot be accommodated in their first choice program will be prioritized for a future program of their choosing.

**Specific Program Instructions:** Accepted candidates will receive emails from the WNA office with more specific information about accessing WNLA handouts, completing pre-work, etc. closer to the program start date.

**Registration Fee Payment Deadline:**

An invoice for the registration fee will be sent by email to the sponsoring CNO/designee email address. Payment must reach the WNA office **prior to the first day of the program.**

**Questions?**

Please contact Megan at the WNA office at **608-221-0383 ext. 203** or [megan@wisconsinnurses.org](mailto:megan@wisconsinnurses.org)

*THANK YOU to these sponsors of the 2017 Wisconsin Nurse Leadership Academy!*

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Candidates should be prepared with answers to the following questions to complete the online application:

### Program Choice *(choose one)*

- WNLA-1: April 20-21 and June 2** (Grafton) apply by **March 6**
- WNLA-2: May 16-17 and June 30** (Green Bay) apply by ~~March 20~~ **May 1**
- WNLA-3: September 21-22 and November 3** (Wausau) apply by **July 31**
- WNLA-4: September 28-29 and November 27** (La Crosse) apply by **August 7**

**This is not an application form!**

Only online applications will be accepted.

### Sponsor Information *(get information from your CNO)*

Organization/Facility:

Address (for billing):

Chief Nursing Officer/Designee:

Phone:

Email:

\*Email for billing (if different):

Chief Nursing Officer/Designee a member of WONE?

- YES (Registration Fee will be \$200)
- NO (Registration Fee will be \$400)

### Candidate Information

In addition to providing demographic and contact information, the candidate should be prepared to answer these questions:

- Committees or Work Teams: (Describe your participation or leadership role in professional committees or work teams.)
- Professional Goals: (Provide a brief statement outlining why you wish to participate in this Aspiring Nurse Leader program and what you hope to achieve in the next five years.)
- Share one example of an opportunity you have had to take a leadership role in nursing:

### Online Registration Instructions

Visit the **WNLA webpage** for program specifics and a link to access online registration: <http://bit.ly/wnla-17>

Or access the **online registration form** directly at: <http://bit.ly/2017-wnla>

At the end of the application form, you will find buttons to 'Submit' or to 'Save' your entered information. If you are unable to finish the form in one sitting, use the 'Save' button at the bottom right to receive a link to access your saved form to complete it later.

When you 'Submit' your application, a submission message will pop up telling you to check your inbox for a confirmation email. This email will provide a copy of the information you entered on your application. Your sponsoring CNO will also receive this email. Contact Janine Elliot at [Janine@wisconsinnurses.org](mailto:Janine@wisconsinnurses.org) if you do not receive the confirmation email.

You will be notified whether you were accepted into the WNLA program approximately 6 weeks before the program begins. Acceptable applicants who cannot be accommodated in their first choice program will have priority for admission to a subsequent program, but must first have approval from their CNO to attend at that later date/different location.

### Questions?

Contact Megan Leadholm at [megan@wisconsinnurses.org](mailto:megan@wisconsinnurses.org) or 608-221-8083 ext. 203.