

WNA CEAP IEA Application Fees and Submission Deadlines *(effective September 1)*

Review Fees

Review fees are charged based on the total number of contact hours being reviewed.

Application fees for an activity with a single delivery format, either Live or On-Demand, are in the table below.

Activity Types

Examples of Live formats: Live In-person; Live webinar; Recorded, to be presented live at a specific time; Ongoing Live Series; Regularly Scheduled Series; and Live Journal Club

Examples of On-demand (also called “Enduring Material”) formats: Recorded Webinar; Internet Self-Study; Printed Self-Study; and Other Media Self-Study. WNA will help you determine the type(s) of activities you are submitting and can work with you to make the final determination of review fees. Should you have questions regarding our fees or fee structure, please contact Megan at megan@wisconsinnurses.org.

PLEASE REVIEW:

- IA applications submitted to WNA CEAP are reviewed in the order they are received.
- Applications submitted less than 6 weeks prior to the delivery date will be assessed a \$250 late fee in addition to the base fee, calculated automatically before submission of the IA application.
- Our ability to accept applications for review less than 6 weeks prior to the delivery date will be based on current volume.
- IA applications may be submitted **less than 6 weeks** prior to the delivery date, but **review IS NOT guaranteed**, and **review fees are not refundable**.
- **IA applications submitted 2 weeks or less prior to the event date will not be accepted without approval.** Contact megan@wisconsinnurses.org to discuss.

	BASE FEE	LATE FEE	
	For applications submitted 6 weeks prior to the delivery date, the review fee will be:	A late fee of \$250 will automatically be added for applications submitted less than 6 weeks prior to the delivery date.	Regardless of payment, review is not guaranteed for applications submitted 6 weeks or less prior to the delivery date, and fees paid are not refundable.
.5-1.0 contact hours	\$140		
1.1-6.0 contact hours	\$175		
6.1-12.0 contact hours	\$225		
12.1-18.0 contact hours	\$275		
18.1-24.0 contact hours	\$325		
24.1 or more contact hours	\$375		IA applications submitted 2 weeks or less prior to the event date will not be accepted without approval (see above).